

**BCB OSUN Student Mobility Fact Sheet**

<b>OSUN Host Institution</b>	<b>Bard College Berlin (BCB)</b>
<b>Address</b>	Platanenstr. 24 13156 Berlin, Germany
<b>Website</b>	<a href="http://www.berlin.bard.edu">www.berlin.bard.edu</a>

**Contact Person**

<b>Study Abroad Officer</b>	Amber Kepple Jones
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<b>Website</b>	<a href="https://berlin.bard.edu">https://berlin.bard.edu</a>

**OSUN Student Mobility Support**

<b>OSUN Student Mobility Manager</b>	Carmen Nicole Smith
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<b>OSUN Student Mobility Application</b>	<a href="https://osun.terradotta.com/index.cfm?FuseAction=Abroad.Home">https://osun.terradotta.com/index.cfm?FuseAction=Abroad.Home</a>

**Program Information**

<b>Language of Instruction</b>	Language of instruction is English and students should submit a C1 language certificate with their OSUN application. German as a foreign language courses are available.
<b>Application Procedure</b>	Once you have completed the OSUN Student Mobility application and have been nominated for an OSUN Mobility exchange semester, you are accepted to Bard College Berlin.
<b>Acceptance to BCB</b>	Upon acceptance, Bard College will issue an acceptance letter.
<b>Orientation Meeting</b>	Accepted student committed to attending BCB must participate in in-person orientation prior to the start of the semester.
<b>Course Enrollment</b>	Students should complete the OSUN Student Mobility Learning Agreement and have approval from their home institution for their planned courses.
<b>Course Registration</b>	Students register their courses online
<b>Registration Dates</b>	Registration is over one week each semester; notification will be provided ahead of time via students' BCB email address.
<b>Course Eligibility</b>	Students can choose from most of the courses offered except for Foundation Level courses, as long as prerequisites are fulfilled where applicable.
<b>Semester Dates</b>	Fall Semester: August/September – December Spring Semester: January – May
<b>Course Load</b>	Students should follow the minimum requirement for full-time status according to their home university and should not exceed 40 ECTS credits per semester.
<b>Internships</b>	Students have the opportunity to participate in an internship for credit. Students engage in an internship for 10 – 13 hours per week while attending an accompanying Internship Seminar course. After acceptance, students apply to the internship program as indicated in the acceptance communication from BCB. More information about internships through BCB (including application deadlines) can be found here:

	<a href="https://berlin.bard.edu/academics/internships/">https://berlin.bard.edu/academics/internships/</a>
<b>Course Cataloge</b>	<a href="https://berlin.bard.edu/academics/courses/search/">https://berlin.bard.edu/academics/courses/search/</a> Course catalogs may not include class dates and times until 1-2 weeks prior to registration.
<b>Registration Instructions</b>	Registration for courses is completed online via a google form. Students list their first four choices for courses followed by three alternates. In choosing courses, students should be sure to avoid conflicting course times.
<b>Method of Instruction</b>	Classes are seminar-style based on readings, discussion, class participation, written assignments, and/or project-based assignments.
<b>Areas of Study</b>	Arts and Aesthetics, Politics, Politics & Ethics, Literature & Rhetoric, Economics), German Language

#### **Accommodations**

<b>Housing</b>	OSUN Exchange students are provided accommodation on campus. BCB offers shared apartment style dorms with constellations of single and double rooms with a shared kitchen, living space and bathroom. <a href="https://berlin.bard.edu/student-life/campus-experience/housing/">https://berlin.bard.edu/student-life/campus-experience/housing/</a>
<b>Meals</b>	Students who live on campus receive a meal plan for week days
<b>Student Orientation</b>	BCB has orientation sessions over two days on the Thursday and Friday before classes begin. OSUN Mobility Exchange are expected to arrive the Wednesday before courses start and are required to attend.
<b>Airport Transport</b>	Student guides can pick students up at the airport provided they arrive at Berlin Brandenburg Airport between 9 am – 4 pm on the Wednesday before courses begin. Please provide arrival information via the arrivals form sent in advance of arrivals.
<b>Monthly Transportation Ticket and Reader Fee</b>	BCB provides an unlimited pass for the entire Berlin city transportation system called a Semesterticket as well as student readers (textbooks). Students must transfer the appropriate fee to BCB Student Accounts prior to arrival if it is not covered by the OSUN scholarship.
<b>Health Insurance</b>	Students acquire Geoblue through OSUN.
<b>Disability Accommodation</b>	Any student that requires a disability accommodation should register their disability with BCB. You can read more info and find the form at <a href="https://berlin.bard.edu/student-life/services-and-resources/health-and-counseling/accommodations/">https://berlin.bard.edu/student-life/services-and-resources/health-and-counseling/accommodations/</a>

#### **VISA Information (for non-EU/non-EEA passport holders)**

<b>VISA</b>	The process for a visa depends nationality of the student.
<b>Anmeldung</b>	All students must register their address with the city upon arrival. BCB books appointments for students which they are required to attend with the provided forms and their passports.
<b>Nationalities Not Requiring an Entry Visa or a Study Visa prior to arrival</b>	Nationalities that do not require an study visa for German prior to entry may apply for a Residence Permit within ninety days of arrival. Due to long processing times, we recommend applying for a visa instead of the residence permit. Appointments can be made online. The visa processing fee is around 80 Euros and the processing time ranges from 6 weeks to 3 months. Information about the required documents can be found here. Please find out the specifics from your local German embassy website as there can be slight variations.
<b>Nationalities that require a study visa prior to arrival</b>	Nationalities that require a study visa prior to arrival must book an appointment at the German Consulate. Appointments can be made online. The visa processing fee is around 80 Euros and the processing time ranges

	from 6 weeks to 3 months. Please find out the specifics from your local German embassy website as there can be slight variations.
<b>Visa invitation letter</b>	Visa invitations letters will be sent digitally unless otherwise requested (the embassy will specify if they only accept hardcopies). In the event a hardcopy is required, visa letters will be sent to the host institution or student's personal address depending on individual circumstances.
<b>VISA Support</b>	For visa support, contact Amber Kepple Jones, a.kepplejones@berlin.bard.edu

**Additional Information**

<b>About Berlin</b>	<a href="https://www.berlin.de/en/tourism/">https://www.berlin.de/en/tourism/</a>
<b>About Germany</b>	<a href="https://www.germany.travel/en/home.html">https://www.germany.travel/en/home.html</a>